

Newly initiated in 2020-21, all non-Community ISD entities looking to offer a scholarship to a graduating senior applying through the online application process will work with Community ISD Education Foundation (CEF).

There are three options available for your organization to award scholarships:

- 1. Your organization reviews the applications provided to you from CEF based on your predetermined criteria. You choose the scholarship recipient. Reference further detail below.
- 2. The CEF Scholarship Committee chooses the scholarship recipient based on your predetermined criteria. Reference further detail below.
- 3. If you just want to make a scholarship donation and have CEF award to a senior with zero criteria from you, we are happy to do so. No further detail. Simply contact Foundation staff.

## **OPTION 1**

In the event your organization wants to select the scholarship winner from the applications received in CEF's online system a memorandum of understanding must be signed acknowledging the confidentiality of the student information.

Scholarship funding entities choosing Option 1 will receive appropriate applications from CEF by March 15<sup>th</sup>. The names of the chosen award winner must be submitted in writing to CEF by April 16<sup>th</sup> for us to organize the ceremony.

## **OPTION 2**

If you have CEF Scholarship Committee choose the recipient, the award minimum for any scholarship is \$100 per recipient per scholarship. Money must be received by April 1<sup>st</sup>; if money is not received scholarship will not be awarded in that year.

Regardless of which path, if you want to add new criteria specific to your organization's interests the online application completed by our students will need to reflect this. We need your criteria no later than January 8, 2021. Any requests received after this deadline will be applied to future applications but cannot be added to the current school year application.

For the 2020-2021 year students will have access to our online application February 1, 2021 to March 1, 2021 through the Foundation's website at <u>www.communityisd.org/cef</u>. Award ceremony is TBD with the hope of May 2021.

We are here to coach you through this process and are so grateful for your interest in supporting the future of our Community ISD Seniors.

Respectfully,

Courtney McCuistion

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