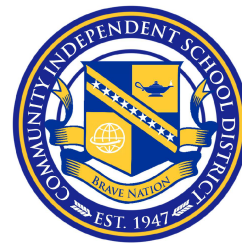# Student Technology Device Policy

Student/ Parent Guidelines for Chromebook.

1. All students Pre-K-12th will be assigned a Chromebook and/or iPad and a Power Adapter. The device will remain with the student until they graduate or if they withdraw from the District.
2. If any damages occur to the equipment, a fee will be assessed and a invoice will be created in MySchoolBucks. Payments can be made online or cash/check to the campus office. Prices for parts are as follows:
   a. Middle/High school Screen: $20
   b. Elementary Touch Screen: $80
   c. Keyboard: $40
   d. Base/Lid: $20
   e. Charger: $20
   f. Hotspot: $50
   g. Destroyed/Lost Device: $150
3. If a student does not return their issued device or it is lost, they will be charged $150. If the equipment is returned or suffers any damage it will be assessed first.
4. The Barcodes on the device and charger are assigned to each specific student by The Technology Department. Turning in a device or charger that is not assigned to you does not count as credit towards for the student as the original items assigned to you.
5. Each device & power adapter will be identified with asset tags and internal identification to facilitate ongoing tracking of equipment. Tampering with or removal of any identification tags is a violation of CISD's Responsible Use Guidelines
6. In the event that a device is stolen, the student will need to contact their campus CISD Police officer (Or city Police Department where it was stolen) to file a report. Please provide a copy of the Police Report to the Technology Department so we can verify information.
7. As a security measure, the District will filter Internet usage at school. The devices are equipped with software to filter internet usage while using the device anywhere, but parents are encouraged to monitor Internet usage at home.
8. If/ When a damage event occurs, Technology will repair the device and speak with campus Assistant Principal to make communication home about the damage and send copy of invoice for payment.

Student and Parent Technology Agreement

_____   _____   _____
Parent Signature   Student Signature   Date

Student Information (Please Print)

_____   _____
Last Name   First Name

_____   _____
Grade Level   School

Parent Information (Please Print)

_____   _____
Last Name   First Name