



2018-2019 Community ISD Monthly Payroll Schedule

The Timesheet Periods below are used for Supplemental, Temporary/Substitute and Hourly Worker Pay as well as the processing of leave. Salary for annualized employees is paid in equal payments over 12 months, beginning the first month of their scheduled contract (September for 10-month employees, August for 11-month employees and July for 12-month employees).

<u>Timesheet Period</u>	<u>Timesheet Due Date</u>	<u>Pay Date</u>
7/29/2018 - 9/1/2018	September 5, 2018	September 20, 2018
9/2/2018 - 9/29/2018	October 3, 2018	October 19, 2018
9/30/2018 - 10/27/2018	October 31, 2018	November 16, 2018
10/28/2018 - 11/24/2018	November 28, 2018	December 20, 2018
11/25/2018 - 12/29/2018	January 7, 2019	January 18, 2019
12/30/2018 - 1/26/2019	January 30, 2019	February 20, 2019
1/27/2019 - 2/23/2019	February 27, 2019	March 20, 2019
2/24/2019 - 3/30/2019	April 3, 2019	April 18, 2019
3/31/2019 - 4/27/2019	May 1, 2019	May 20, 2019
4/28/2019 - 5/25/2019	May 29, 2019	June 20, 2019
5/26/2019 - 6/22/2019	June 27, 2019	July 18, 2019
6/23/2019- 7/27/2019	July 31, 2019	August 20, 2019

All Absence from Duty Forms and Supplemental Pay Timesheets must be IN THE PAYROLL OFFICE by the due date above to be included in that month's payroll. All dates are subject to change.